# UGA-1785-small MPH Student Intern Midterm Evaluation

Student/Intern Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site Name/Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site Supervisor Name and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The rating by the site supervisor is very valuable to the student. It provides objective evaluation of the student’s ability, characteristics and growth. Please rate your student intern by checking the appropriate box(es) that best reflects your opinion for each of the following categories. A space for specific comments is provided.

Please also provide an overall rating of the student’s performance for each category.

***Key*: 1 = Poor; 2 = Needs Improvement; 3 = Average; 4=Satisfactory; 5 = Excellent**

**Attitude Towards Work**

*(mark all that apply)*

□ Enthusiastically accepts tasks

□ Genuine interest in assigned tasks

□ Indifferent (neutral) to tasks

□ Complains about workload

□ Shuns assigned tasks

□ Not observed

**Typical Quality of Work**

□ Excellent quality work

□ Good quality work

□ Average quality work

□ Less than average quality work

□ Almost all work is unacceptable

□ Not observed

**Dependability**

□ Is reliable in following instructions with little or no supervision

□ Meets obligations with some supervision

□ Requires careful supervision (average)

□ Is unreliable even under close supervision

□ Not observed

Overall Rating of the Student’s Work *Attitude*:

□ 1 □ 2 □ 3 □ 4 □ 5

Comments:

Overall Rating of the Student’s *Quality of work*:

□ 1 □ 2 □ 3 □ 4 □ 5

Comments for Student’s *Quality* of Work:

Overall Rating of the Student’s *Dependability*:

□ 1 □ 2 □ 3 □ 4 □ 5

Comments of the Student’s *Dependability*:

**Attendance and Punctuality**

*(mark all that apply)*

□ Never late

□ Leaves at the appropriate time

□ Very seldom late or absent

□ Takes lunches/breaks longer than expected

□ Several times late or absent

□ Attendance/punctuality was a problem

□ Not observed

**Work Initiative**

*(mark all that apply)*

□ Knows when to ask for help

*□* Shows creative thinking when given projects

□ Does more than assigned work

□ Works mostly without supervision

□ Needs greater than expected supervision

□ Does average amount of work

□ Sometimes tries to avoid work

□ Low productivity

□ Unreliable final products

□ Not observed

**Professionalism**

*(mark all that apply)*

□ Dresses appropriately

**□** Actively develops professional relationships with

 Co-workers and partners as appropriate

□ Listens attentively

□ Speaks clearly and distinctly

□ Uses proper style, form and grammar in communication (verbal and written) □ A good team player

□ Well-accepted by group

□ Tactful

□ Courteous and tactful to others

□ Dresses in inappropriate clothing

□ Ignores directives (does not listen)

□ Rude to coworkers, supervisors

□ Sometimes uncooperative

□ Intentionally isolated, avoids others

**□** Is unfriendly, rude, or hard to get along with

□ Not observed

**OVERALL PERFORMANCE**

**□ Outstanding**

**□ Very good**

**□ Average**

**□ Poor**

**□ Marginal**

**□ Not observed**

Overall Rating of the Student’s Work Attendance and Punctuality:

□ 1 □ 2 □ 3 □ 4 □ 5

Comments:

Overall Rating of the Student’s Work *Initiative*

□ 1 □ 2 □ 3 □ 4 □ 5

Comments:

Overall Rating of the Student’s *Professionalism*:

□ 1 □ 2 □ 3 □ 4 □ 5

Comments:

Comments:

What were the Student’s strongest work-related Qualities?

What has the student accomplished for the program?

Which projects have been a challenge for the student? Why?

Has the student demonstrated any specific performance improvement? Please describe:

**Additional Comments** (attach extra page if needed):

Site Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_