**College of Public Health Mini-grant**

**Preliminary Proposal Instructions**

DUE: October 23, 2020

Submit to Deborah Hadden: [cphawards@uga.edu](mailto:cphawards@uga.edu)

The CPH Committee for Diversity, Inclusion, and Equity (CoDIE) is pleased to announce the **2020 Mini-Grant Initiative** to support student lead research and engagement on public health and social/environmental justice, or health inequities. The purpose of the mini-grant is to facilitate the conduct of a research project or a community service venture that addresses a public health problem that underrepresented or otherwise marginalized/underserved members of local communities confront.

The College of Public Health (CPH) Mini-grant selection panel will review **preliminary proposals** and give feedback to increase the overall quality of full submissions.

The preliminary proposals are due October 23rd, and the final proposals, with incorporated changes recommended by the CoDIE Committee, will be due on November 20th.

Preliminary proposals must be written in Times New Roman 12 pt. font

1. Proposal Title: Limit to 100 or fewer characters

*Tips for developing a title: include public health key words, use plain language, use active verbs, build in the type of project (survey, instructional technology, training, etc.), point to the outcome/purpose of the grant.*

*Examples of titles from previously funded projects:*

* *Examination of Lead Contamination in Elementary Schools in Athens-Clarke County, Georgia*
* *Student Health and the Need for School-Based Health Centers in Athens-Clarke County, Georgia*
* *Engaging and Promoting Young and First-Time Fathers’ Support in Breastfeeding Practices*

1. List of investigators (Names, key contact information, major or degree program, graduation date)

*Names will be blinded for review, but are necessary to determine eligibility and for office use.*

1. Faculty Advisor

*List the name of a faculty mentor who has agreed to guide you through the project. If you have not identified an advisor, please contact Dr. Anne Marie Zimeri (*[*zimeri@uga.edu*](mailto:zimeri@uga.edu)*) for assistance prior to submission of the preliminary proposal*.

1. Summary of proposal specific aim(s) and brief description of benefits of the project: Limit to 1.5 pages

*Specific aims are a master plan for the project. First-rate specific aims should move the field of research forward or accomplish a goal that aligns with the UGA College of Public Health mission and the grant call for proposals. Aims should address a problem and produce information to fill a data gap. Aims should be reasonable to complete in the timeframe of the grant.*

1. Timeline/work plan

*Divide the timeframe for the grant into manageable sections, then list tasks for each section, including the time needed for each task. Highlight milestones that should be reached during the grant period.*

1. Itemized budget

*See the full grant description (on our website and sent in a separate email attachment) for allowable expenses in the budget. Budgets can be up to $1000. Create a table that divides expenses into categories (examples: incentives, printing, supplies), then itemize expenses under each category. Include the total cost of your project.*

The CoDIE Committee will hold an information session via Zoom to answer questions you may have about this opportunity, and to give you a chance to meet fellow students who may also be interested in applying.

**Mini-Grant Information Session**

Date: Friday September 25, 2020

Time: 3:00pm – 4:00pm

Zoom Details:

Link: [https://zoom.us/j/92177678903?pwd=ZVlDQTBQMWhmWXRzSEtDWkR6VGhmQT09](https://www.google.com/url?q=https://zoom.us/j/92177678903?pwd%3DZVlDQTBQMWhmWXRzSEtDWkR6VGhmQT09&sa=D&source=calendar&usd=2&usg=AOvVaw1xiUb5YenrXRbrd_D1sV0_)

Meeting ID: 921 7767 8903

Passcode: minigrant

One tap mobile +13126266799,,92177678903# US (Chicago) +16465588656,,92177678903# US (New York) Dial by your location +1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York) +1 301 715 8592 US (Germantown)

Find your local number: [https://zoom.us/u/aBB63hSjM](https://www.google.com/url?q=https://zoom.us/u/aBB63hSjM&sa=D&source=calendar&usd=2&usg=AOvVaw3hpvjR9gm1TGBADC2cWA-Z)