

Subject: Converting to on-line instruction
Date: Friday, March 13, 2020 at 4:29:30 PM Eastern Daylight Time
From: Public Health Faculty on behalf of Erin K Lipp
To: CPH-FACULTY@LISTSERV.UGA.EDU
Attachments: CPH On-line Course Conversion.pdf

Dear Colleagues,

Following the Provost's and President Morehead's memo that was recently distributed, I wanted to make sure that you were all aware that the CPH Office of Online Learning can provide assistance as you work toward converting your face to face classes to online. If you would like to discuss ideas and/or options on how to deliver your course content online, please contact Ivonne-Marie Berges at ivonne.berges@uga.edu. Our OOL is currently collaborating with the Main Campus OOL providing instructional designer support and guidance. I encourage you to contact the office in the coming days to expedite the process.

Attached is a short series of guidelines based on OVPI's recommendations. Please keep in mind that while it can take months of dedicated work to make a good on-line course, we are turning around in only two weeks so we will all be managing our expectations. And also please be flexible both with yourself and your students during this time - we are all dealing with many uncertainties and willingness to be flexible with your course instruction will help ease this a bit.

Please let me know if you have any issues or concerns, I am happy to help and facilitate in any way that I can.

Erin

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