

Subject: College of Public Health Return to Campus - August 3
Date: Monday, August 3, 2020 at 5:40:55 PM Eastern Daylight Time
From: CPH Faculty & Staff on behalf of Marsha Davis
To: CPH-FACSTAFF@LISTSERV.UGA.EDU

Dear Faculty and Staff,

Ready or not (and I would argue not), August is here. We are preparing as best we can for the beginning of Fall semester. Again, I will reiterate that we are traveling on a path with a lot of unknowns. Your patience, trust, cooperation, and support are very much appreciated. And, as usual, the lyrics of Bruce Springsteen are applicable – We will take care of our own. Each and every member of our CPH community – faculty, staff, the students we teach, the people that we go home to, and those in our towns of Athens or Atlanta or Watkinsville or Hull or Bogart – we are obligated to protect their health.

These are the latest UGA and College of Public Health updates...

Instruction Working Group: Chair, Erin Lipp working with Offices of IT and Academic Affairs

Mark your calendars. We will be holding a Zoom session for faculty on August 5, 3:30-4:30, to address your instructional questions. Look for an invite soon. Please send any questions that you would like discussed to elipp@uga.edu.

1) We suggest that classes start on-line for the first 2 weeks of class (drop/add period). The normal chaos of drop/add will likely be even greater this year. One point of particular concern is that students may 'show up' during drop add to a class that they'd like to add. Even if you have a class where in-person will be staggered, we suggest that you make your class entirely on-line during the drop/add period and then plan a rotating schedule with the students that will definitely be in your class.

2) All instructors should be able to access their room capacity via OIR (<https://oir.uga.edu/data/oper/course/planning/>) (you need to be using the VPN if you are off campus). If you haven't already, please be working on a rotation schedule for your in-person component if your course enrollment exceeds the classroom capacity.

3) We are awaiting the official 'please sit here' signs that will be placed at pre-designated seats/desks in our instructional spaces. In the mean time, if you see tape marking floors or desks please do not remove (those will be replaced with signs as soon as they are available) and do not change the configuration of the seats/desks. Staff has spent time measuring out our classrooms for appropriate physical distancing. We are not allowed to remove furniture so we need to rely on everyone to keep the items in place.

4) Remember that we need to ask students to clear their areas before and after class, please leave time in you class schedule for these activities.

5) If you haven't already please work with your department head to make sure that you have a 'back up' person that can manage the basics of your class should you not be able to teach (someone who has eLC access and can at least be in contact with your students)

6) CPH Office of Online learning is still holding weekly zoom office meetings each Wednesday - please join if you have any specific questions or issues.

7) Please load your syllabae to the on-line system as soon as you have it prepared (<https://syllabus.uga.edu>). It should include language that describes how the class will accommodate physical distancing (including your scheme for rotating schedules) as well as a plan for how the course will operate when we go to fully on-line after thanksgiving (including your final assessment). We are awaiting information on template language for mask requirements.

9) Language for your syllabus to use for the students regarding mask wearing and steps to take if a student if Covid-19 positive or presumptive positive will come out tomorrow from OVPI.

10) Be flexible about in-person attendance policies. As always, attendance policies are at the discretion of the instructor. However, even if you are not requiring attendance, please make note of who is in class and where they are sitting. Consider using a seating chart.

11) Be flexible about student learning and provide our students grace and space. Many are coming into the Fall Semester raw and traumatized by COVID, racism, and financial stress. Here are some resources about thinking about trauma and teaching in higher ed.

<https://www.insidehighered.com/advice/2020/06/03/seven-recommendations-helping-students-thrive-times-trauma>

<https://www.chronicle.com/article/What-Does-Trauma-Informed/248917>

<https://www.edweek.org/ew/articles/2020/04/03/yes-you-can-do-trauma-informed-teaching-remotely.html><https://www.edweek.org/ew/articles/2020/04/03/yes-you-can-do-trauma-informed-teaching-remotely.html>

Research Chair, Tim Heckman

For Phase 3, a minimum distance of 6 feet between personnel should be maintained in research facilities. Face coverings should also be worn while inside campus facilities/buildings as mandated by [UGA policy](#).

Faculty may continue their work under approved Phase 2 Research Resumption Plans (RRPs) unless additional personnel will be added to their spaces, in which case they should modify and request approval of the revised Phase 2 RRP. Faculty should detail precautions that will be taken in circumstances in which it will be difficult or impossible to maintain the 6-foot social distancing requirement.

For additional information, please visit the UGA Office of Research's [research resumption webpage](#) and their [COVID-19 Research Operations FAQ](#). These requirements apply to all faculty doing any form of research, scholarly or creative work, in campus facilities regardless of whether the work is funded by external sources or not.

Cleaning and Sanitation in Workplace Chair, Linda Moak

The laminated signs have been distributed to departments that requested them and should be ready to put up as they determine for their areas. The sanitation stations are in place and filled with the diluted disinfectant chemical. Please keep in mind that these are for wiping hard surfaces only and not to be used as hand wipes. We are still awaiting the delivery of the disinfectant spray, wipes, and gloves as part of the PPE bags, and as soon as these are delivered, they will be distributed to the Rhodes Hall personnel.

The cleaning staff continues to go through the buildings and wipe down surfaces that they are allowed to clean (door handles, lobbies, etc). As a reminder, we will be responsible for wiping down our office surfaces and putting our trash bags outside our offices or where the cleaning staff can pick up. They have distributed a roll of trash bags to each desk/office to replace the discarded ones.

HR and Training Chair, Tina Supakordej

Please complete **Protect UGA: COVID-19 Required Training for Faculty and Staff**. This training can be accessed at <https://pep.uga.edu>.

Communications Working Group: Co-Chairs, Jessica Muilenburg (internal) and Grace Bagwell Adams (external) with Offices of Communication and Development

1) As a reminder from Friday's ArchNews, a webinar open to faculty, staff, and students to discuss campus COVID-19 planning efforts will be held **Tuesday, August 4 from 2:00 – 3:00 p.m.** The live session will be open to as many as 5,000 viewers, and you can access it by logging in to Zoom with your MyID and password. Here is the Zoom link:

<https://zoom.us/j/99022897399?pwd=Z3c4TFJESFY3ZDFUeDQzSUd1dUxQZz09>
Passcode: 072459

The webinar will be archived later that same day on [UGA's coronavirus website](#). Please remember that questions for the program may be submitted in advance (**through August 3 at 6:00 p.m.**) via this Qualtrics form: https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_1N6kNEX5gsQ4DSB.

Participants will include President Jere Morehead, Provost Jack Hu, Vice President for Instruction Rahul Shrivastav, Vice President for Student Affairs Victor Wilson, University Health Center Executive Director Garth Russo, AU/UGA Medical Partnership Campus Dean Shelley Nuss, and College of Veterinary Medicine Dean Lisa Nolan. Libby Morris, Director of the Institute of Higher Education and Zell B. Miller Distinguished Professor of Higher Education, will moderate the discussion.

2) Observe the signage around CPH around our key messages: Wear Your Mask, Watch Your Distance, Wash Your Hands, and Avoid Large Gatherings. Let Jessica know if you need extra signage in your areas.

3) Students will also be asked to take a pledge committing to observing those practices to keep our community, including Athens, safe. Watch for that communication by email and on our social channels.

4) For our CPH social media masking campaign, (1) [submit a photo of yourself](#) masked up with a statement on why you mask, and (2) follow and share the College's campaign posts to help us reach more people. If you are not already following us, please do that now:

Facebook: <https://www.facebook.com/PublicHealthUGA/>; @PublicHealthUGA
Twitter: <https://twitter.com/publichealthuga>; @PublicHealthUGA
Instagram: <https://www.instagram.com/publichealthuga/>; publichealthuga

Thank you, as always, for your support.

Marsha

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