**DELAINEY MCKAYE SAXON**

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**OBJECTIVE**

To obtain a Master of Health Administration degree from the University of Georgia and serve as a future leader in the advancement of public health/healthcare and wellness.

**EDUCATION**

**University of Georgia** Athens, GA

*Master of Healthcare Administration* Expected Graduation: May 2023

GPA: 3.42/4.00

**Georgia College and State University** Milledgeville, GA

*Bachelor of Science in Public Health* August 2021

President’s List (Fall 2020 – August 2021), Hope Scholarship (Spring 2018 – August 2021)

**PROFESSIONAL EXPERIENCE**

**Athens Orthopedic Clinic** Athens, GA

*MRI Tech Aide* August 2022 – Present

* Assist patients and staff during MRI procedures performed in clinic. Duties include registration assistance, equipment set up, patient flow and wait time communication, and image sharing with company physicians.

**Atrium Health Navicent** Milledgeville, GA

*Healthcare Administrative Intern* May 2022 – August 2022

* Worked with case management team on readmission tracking program and educational materials for patients with diabetes, and pre-diabetics.
* Led hospital administrative team leadership meetings.

**St. Mary’s Health Care System, Inc.** Athens, GA

*Health Administration Internship* May 2021 – July 2021

* Completed budget and data analysis to identify key performance indicators with each physician within the medical group, via Microsoft excel.
* Worked with the business developer on promotion and implementation of the new Breast Health Center.
* Standardized physician practice websites across company in coordination with social media marketing.

**PROJECTS**

**Diabetic Readmission Program,** *Atrium Health Navicent* – Milledgeville, GA May 2022 – August 2022

* Worked with Community Health workers and administrative leaders to promote diabetes education for patients with the disease.
* Created a 12-week long program for the Baldwin Hospital that will decrease readmission rates for diabetic patients based on their education, medical status, and consumption of medications.

**Organizational Behavior Project**, *Athens Nurses Clinic* **–** Athens, GAAugust 2021 – December 2021

* Researched and analyzed the organization for improvements within the workplace.
* Allowed for different strategies to better the patients care and interaction, such as patient flow, patient communication, and educational materials for patients.

**Disaster Management Project**, *University of Georgia* – Athens, GAAugust 2021 – December 2021

* Researched and analyzed future options for mitigation and incident command for a vulnerable population in Guam due to a tsunami disaster.
* Created a Communication Campaign for Guam and the non-native speaking community that is considered vulnerable.
	+ Created a PowerPoint that included mitigation, preparedness, response and recovery phases to implement for a speedy process during a Tsunami in Guam.

**St. Mary’s Healthcare System**, *St. Mary’s Medical Group Project* – Athens, GA May 2021 – July 2021

* Collaborated with the St. Mary’s marketing team on primary care website design to emphasize user experience and ensure accurate information.

**CERTIFICATES**

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| --- | --- | --- | --- |
| Basic Incident Command System for Initial Response**ICS 100, 200, 201, 230.d, 235.c, 700, & 800** | Civilian Response to Active Shooter Events**CRASE** | American College of Surgeons**Stop the Bleed** | National Disaster Life Support Foundation **Basic Disaster Life Support** |

**AFFILIATIONS**

**Institute of Healthcare Improvement (IHI)**, Secretary Board Member August 2022 – Present

* Selected by MHA peers to serve as the secretary for IHI.
* Duties include creating the agenda for each meeting, work with the president to coordinate and delegate meeting activities, and maintain all administrative resources.

**MHA Executive Board**, Service Chairwoman August 2021 – Present

* Selected by MHA peers to connect Masters of Health Administration students with community service opportunities that promote health and wellness in the greater Athens area.

**ACHE Graduate Student Member**, *American College of Healthcare Executives* August 2021 – Present

* Participate in local ACHE events for networking and profession development opportunities.

**Delta Zeta Sorority**, *Family Events Coordinator* - Milledgeville, GAAugust 2019 – May 2021

* Planned and maintained 3-4 events per year for family members, friends, and others to join the Delta Zeta Sorority and become one community

**Public Health Student Organization**, *Student Member* **–** Milledgeville, GAAugust 2019 – May 2021

* Supported and taught the community about public health by setting up tabling events to distribute flyers and healthcare packets with educational materials
* Planned events each semester to get involved with the community, perform volunteer service hours, and teach the importance of health maintenance

**Backyard BBQ**, *Oconee Area Resource Council* – Watkinsville, GA October 2019 - Present

* A board member, along with 4 others, who sponsor and host a “Back Yard BBQ Brawl” ever October.
* Assist with local fundraiser in Oconee County, GA for underserved children within the community.

**SKILLS**

**Technology**: Microsoft Excel/PowerPoint/Word, STATA

**Leadership**: Communication, Leadership, Team building, Project Management, Public Speaking, Strong Practical Skills, Sense of Duty, and Sense of Devotion.